

**Autonomous Governing Board
Meeting Minutes
2022 - 2023**

JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI
Minutes of Autonomous Governing Board Meeting on 18th May, 2023

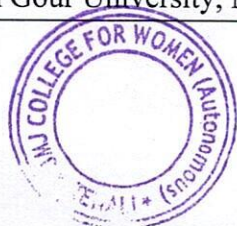
The Autonomous Governing Board meeting of JMJ College for Women (Autonomous) Tenali was held on **18-05-2023** at 10 A.M through Google Meet.

Agenda for the Meeting:

1. Prayer & Welcoming the members
2. Chairpersons' opening remarks
3. Presentation and Confirmation of the minutes of the previous Autonomous Governing Board meeting held on 19th October, 2022.
4. Action Taken Report on the minutes of the previous Governing Board meeting by the Principal
5. Approval of the resolutions of Academic Council meeting held on 13th May, 2023.
6. Approval of the resolutions of Finance Committee meeting, Financial Statement of the Autonomous Grants and Proposed Budget for the Academic year 2023-24.
7. Approval of the Annual e-Governance Report
8. Brief Review of the Events Conducted by the College from November 2022 to May, 2023.
9. Introduction of 4-Year UG Honours and UG Honours with Research Programmes from 2020-21 batches onwards.
10. Conversion of all 3-Year Undergraduate (UG) Three Majors to Single Major from the Academic Year 2023-24 batch onwards.
11. Submission of Self Study Report (SSR) for NAAC 5th Cycle Accreditation by the end of December 2023.
12. Introduction of Three New UG Programmes from the academic year 2023-24:
 1. B.Sc Agriculture & Rural Development
 2. B.Sc Data Science
 3. BBA
13. Any Other Points with the Permission of Chairperson:
14. Chairperson's Concluding Remarks
15. Vote of Thanks

The following members have attended the meeting through Google Meet:

S. No	Name	Designation
1	Dr. Sr. Tresa KVM, Provincial Superior	Chairperson
2	Dr. Sr. Theresamma Gade, Correspondent	Member
3	Dr. Sr. Shiny K.P, Principal	Ex – Officio
4	Dr. Sr. Shanta Kumari Putti	Member
5	Sr. G. Mary Sarada, Vice Principal	Member
6	Sr. Ch. Emily, Account Officer	Member
7	Prof. Janak Ahi, Head, Department of Zoology, Dr. Hari Singh Gour University, Madhya Pradesh	UGC Nominee



8	Prof.K.Ratna Shiela Mani, Department of English, Acharya Nagarjuna University, Nagarjuna Nagar, Guntur	State Government Nominee
9	Rev. Fr. Dr. Francis Xavier S.J, Correspondent, Andhra Loyola Institute of Engineering & Technology, Vijayawada	Member
10	Mrs.P.Hemalatha, HoD of Home Science	Member
11	Dr.P.Mary Padmalatha, Controller of Examinations.	Member

Members Absent:

1	Dr. K.Sunitha the University Nominee from the Dept.of Zoology and Aquaculture, ANU	University Nominee
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The meeting commenced with a brief prayer led by Sr. G. Mary Sarada, the Vice Principal, seeking divine guidance and wisdom for a productive discussion.

Dr. Sr. Tresa KAVM, the President, chaired the meeting. Dr. Sr. Shiny K.P., the Principal, warmly welcomed the members and informed the Board about the University Nominee's inability to attend the meeting. In her opening address, Dr. Sr. Tresa highlighted the sweeping changes in the higher education sector, emphasizing the necessity for educators to adapt and enhance their technical and intellectual abilities to align with the requirements of the New Education Policy 2020. She drew a parallel to the biblical parable of 'New Wine in Old Wine Skins,' stressing the importance of having a strong foundation capable of accommodating novel approaches to education.

The following agenda items were discussed and deliberated upon;

Item 1: Presentation and confirmation of the minutes and report the action taken on the minutes of the previous meeting held on 19th October 2022.

Dr. P. M. Padmalatha, the Controller of Examinations, presented the minutes of the previous Governing Board meeting held on 19th October 2022. The Governing Board members confirmed the minutes. Sr. G. Mary Sarada, the Vice Principal, approved the minutes, and Dr. Sr. Santha Kumari Putti seconded it. The Principal presented the action taken report on the minutes of the last meeting, which the members approved.

Action Taken:

- ❖ The Global School has initiated the process of upgrading to include classes XI and XII, as suggested by Rev. Dr. Fr. Francis Xavier, in case the Government of Andhra Pradesh orders the closure of the Intermediate Section/Junior College as per NEP 2020.
- ❖ The college has initiated the process to obtain approval from the University to start 4-year Degree Courses in line with NEP 2020, as recommended by Rev. Dr. Fr. Francis Xavier.



Item 2: Consider and ratify the minutes of the Academic Council meeting held on 13th May 2023.

Mrs. P. Hemalatha, HoD of Home Science, presented the minutes of the Academic Council meeting held on 13th May 2023. The Governing Board ratified the minutes.

Item 3: Consider and ratify the minutes of Finance Committee and Income and Expenditure statement of the Autonomous grants for the year 2022-23 and proposed budget for the Academic year 2023-24.

Sr. Ch. Emily, the Account Officer, presented the minutes of the Finance Committee held on 15th May 2023. The members approved the proposed Income and Expenditure statement for the Academic year 2022-23 and the proposed budget for the Autonomy Grant for the year 2023-2024 and ratified the minutes.

Item 4: Approval of Annual e-Governance Report

Dr. Sr. Shiny, K. P presented the Annual e-Governance Report and it was approved by the Governing Board members.

Item 5: Review of the events conducted by the college from November 2022 to May 2023.

Dr. Sr. Shiny K.P., the Principal, presented various activities carried out in the institution from November 2022 to May 2023, which the Governing Board appreciated and approved.

Item 6: Any other points with the permission of the Chairperson.

The Principal presented several points for approval:

- ❖ Introduction of 4Year UG Honours and UG Honours with Research from the 2020-21 batches onwards.
- ❖ Approval for the conversion of 3-year Undergraduate (UG) three Major programs to Single Major Programs from the Academic Year 2023-24 batch onwards, as per APSICHE guidelines.
- ❖ The Analysis and Action taken Report related to Feedback on Curriculum taken from stakeholders (i.e., Students, Staff, Employers and Alumni) was discussed and the Action Taken Report was approved.
- ❖ Submission of SSR for NAAC 5th Cycle Accreditation by the end of December 2023.
- ❖ Approval of three new 4 Year Undergraduate programs from the academic year 2023-24:
 - B.Sc Agriculture & Rural Development
 - B.Sc Data Science
 - B.Com Banking Insurance and Financial Services

The Governing Board approved the above points.



Appreciation & Suggestions:

Prof. K. Ratna Shiela Mani, the State Government Nominee, applauded the management and staff for their commitment to numerous activities and their achievements in academics. She recommended increasing student enrollment, encouraging research projects, and fostering the publication of research papers by faculty members.

Sr. Shanta Kumari Putti expressed her appreciation for the faculty members' cooperation and contributions to the institution's growth. She encouraged the staff to embrace the challenges in implementing 4-year undergraduate programs starting from the academic year 2023-24.

Prof. Janak Ahi commended the Management, Staff, and Students for their exceptional achievements, including securing good placements in reputed companies, publishing research papers, and excelling in co-curricular activities.

Rev. Fr. Dr. Francis Xavier appreciated the Management and Staff for their initiative in introducing new courses like B.Sc. Data Science and B.Sc. Agriculture & Rural Development, scheduled to commence in the academic year 2023-24. He promised to invite faculty members from the Department of Computer Science to provide training in Data Science alongside their faculty members during their college's training program. He extended his best wishes for the college's success as it prepares for its V Cycle NAAC Accreditation.

Concluding Remarks:

Dr. Sr. Tresa KAVM, the Chairperson, expressed her gratitude to all the members for their active participation and valuable suggestions. She emphasized the need for staff to exhibit enthusiasm in the process of redesigning the education system to promote holistic development. Dr. Sr. Tresa highlighted the importance of collective efforts by the college's management and staff to elevate the institution's standards and reputation.

Vote of Thanks:

Dr. Sr. Shiny K.P., the Principal, extended her heartfelt gratitude to all the members for their valuable suggestions, and active involvement in the meeting. The meeting ended at 12:30 P.M.

Date: 18-05-2023

Place: Tenali


PRINCIPAL
JMJ COLLEGE FOR WOMEN (Autonomous)
TENALI.



JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI
Minutes of Autonomous Governing Board Meeting on 19th October, 2022

The Autonomous Governing Board meeting of JMJ College for Women (Autonomous) Tenali was held on 19-10-2022 at 11 A.M through Google Meet.

Agenda for the Meeting:

1. Prayer and Welcoming the members
2. Chairpersons' introductory remarks
3. Change of Governing Board members
4. Presentation and confirmation of the minutes and report the action taken on the minutes of the previous meeting held on 19th April, 2022.
5. Consider and ratify the minutes of Academic Council meeting held on 15th October, 2022.
6. Consider and ratify the minutes of Finance Committee and financial statement of the Autonomous grants and proposed budget for the Academic year 2023-24.
7. Review the events conducted by the college from June 2022 to October 2022.
8. Any other points with the permission of the Chairperson:
 - ❖ Approval for the commencement of new UG Courses
 - ❖ Present the information regarding the Application submitted to UGC for the extension of Autonomous Status on 20th September, 2022.
 - ❖ Present the information regarding the preparation for the Peer Team Visit for the Extension of Autonomous Status.
 - ❖ Information regarding the submission of AQAR for the academic year 2021 - 22
 - ❖ Information about the preparation of SSR for NAAC 5th Cycle Accreditation by the end of December 2023.
9. Chairperson's concluding remarks
10. Vote of Thanks

The following members have attended the meeting through Google Meet:

S No	Name	Designation
1	Dr. Sr. Theresamma Gade, Correspondent	Member
2	Dr. Sr. Shiny K.P, Principal	Ex – Officio



3	Dr. Sr. Shanta Kumari Putti	Member
4	Sr.G.Mary Sarada, Vice Principal	Member
5	Sr.Ch.Emily, Account Officer	Member
6	Prof. Janak Ahi, Head, Department of Zoology, Dr.Hari Singh Gour University, Madhya Pradesh	UGC Nominee
7	Prof. K.Ratna Shiela Mani, Department of English, Acharya Nagarjuna University, Nagarjuna Nagar, Guntur	State Government Nominee
8	Dr. K.Sunitha the University Nominee from the Dept.of Zoology and Aquaculture, ANU	University Nominee
9	Mrs.P.Hemalatha, HoD of Home Science	Member
10	Dr.P.Mary Padmalatha, HoD of Mathematics	Member

The following Members were absent for the meeting:

1	Dr. Sr. Tresa KVM, Provincial Superior	Chairperson
2	Rev. Fr. Dr. Francis Xavier S.J, Correspondent, Andhra Loyola Institute of Engineering & Technology, Vijayawada	Member

The meeting began with a short prayer by Sr.G.Mary Sarada, the Vice Principal. She implored God's blessings and wisdom upon all the members to have a meaningful discussion.

Dr. Sr.Shiny K.P, the Principal chaired the meeting and extended a warm welcome to the members and she informed the Board about the inconvenience of the President to attend the meeting. In her opening remarks, she spoke about the challenges of educational institutions in the 'new normal' as the new normal brought greater attention to distance learning which developed a strategy that anyone can get higher education Degrees without going to the College or University. And it resulted in the decrease of students' strength in Post Graduate and Undergraduate Courses. Therefore, she asked the members their suggestions to meet the challenges of new normal and to improve the strength and quality of student's learning.

The following agenda items were discussed and deliberated upon;

Item: 1. Change of Governing Board members:

The Principal placed on record her gratitude and appreciation to Sr.Josephine Grace Mary Francis, the preceding Account Officer and Sr.P.Aruna Rani, the former Vice Principal for their great contribution and service to the institution.



And she welcomed the new Governing Board members Sr.Ch.Emily, the new Account Officer and Sr.G.Mary Sarada, the newly appointed Vice Principal of the college.

Item: 2. Presentation and confirmation of the minutes and report the action taken on the minutes of the previous meeting held on 19th April, 2022.

Dr. P. M. Padmalatha, the member and the Controller of the Examinations presented the minutes of the previous Governing Board meeting held on 19th April 2022. The Governing Board members confirmed the minutes. Sr.Dr. Theresamma Gade, the Correspondent passed the minutes and Prof. Janak Ahi, the UGC Nominee seconded it. The Principal presented the action taken report on the minutes of the last meeting and the members approved the same.

- ❖ Clubbing and attaching the Intermediate classes XI and XII to JMJ Global School suggested by Rev.Dr.Fr.Francis Xavier.

Action Taken: The Global School has started the process of upgrading the school to XI and XII in order to shift our Intermediate Students if the Government of AP orders to close the Intermediate Section/Junior College as per NEP 2020.

- ❖ Introducing 4 year Degree Courses in line with NEP 2020 suggested by Rev.Dr.Fr.Francis Xavier.

Action Taken: Started the process to get approval from our University to start 4 year Degree Courses as per the norms approved by the Government of AP.

Item: 3. Consider and ratify the minutes of Academic Council meeting held on 15th October, 2022.

Mrs.P.Hemalatha, HoD of Home Science presented the minutes of the Academic Council meeting held on 15th October, 2022. The Governing Board ratified the minutes.

Item: 4. Consider and ratify the minutes of Finance Committee and Income and Expenditure statement of the Autonomous grants for the year 2022-23 and proposed budget for the Academic year 2023-24.

Sr.Ch.Emily, the Account Officer presented the minutes of the Finance Committee held on 14th October, 2022. The members approved the proposed Income and Expenditure statement for the Academic year 2022-23 and the proposed budget for the Autonomy Grant for the year 2023-2024 and ratified the minutes.

Item: 5. Review the events conducted by the college from June 2022 to October 2022.

Dr.Sr.Shiny K.P., the Principal presented various activities carried out in the institution from June to October 2022 and Governing Board appreciated and approved the same.

Item: 6. Any other point with the permission of the Chairperson

The Principal presented a few points for the approval;



- ❖ Approve the proposal to introduce the following new Degree Courses for the academic year 2023-24;
 - B.Sc Botany, Agriculture and Chemistry
 - B.Com Banking Insurance and Financial Services
 - B.Sc Maths, Physics and Data Science and Artificial Intelligence
- ❖ Present the information regarding the Application submitted to UGC for the extension of Autonomous Status on 20th September, 2022.
- ❖ Present the information regarding the preparation for the Peer Team Visit for the Extension of Autonomous Status.
- ❖ Information regarding the submission of AQAR for the academic year 2021 - 22
- ❖ Information about the preparation of SSR for NAAC 5th Cycle Accreditation by the end of December 2023 and the Governing Board approved the same.

Appreciation & Suggestions

Prof. K. Ratna Shiela Mani, the State Government Nominee appreciated the management and all the departments for carrying out diverse activities for the benefit of the Faculty and students. She suggested publishing more research papers by the Faculty.

Sr. Shanta appreciated the Management, Staff and students for winning many competitions and conducting Skill Development, Life Skills and Certificate Courses. She reminded us what Pope Francis asking everyone to care our common home i.e to launch a composting program in the campus as part of a large-scale sustainability. She also asked the Management and staff to see all the possibilities to increase the strength of the college.

Prof. Janak Ahi, the UGC Nominee congratulated the Management, staff and students for conducting and participating in various events.

Dr. K. Sunitha, the University Nominee appreciated the Management and Staff for taking the initiative to start the new courses in the college.

Vote of thanks

Dr.Sr.Shiny K.P. the Principal thanked all the members for their insightful suggestions, appreciation and active participation. The meeting concluded at 12.40 P.M.

Date: 19-10-2022

Place: Tenali

S. S. Shiny
PRINCIPAL
JMJ COLLEGE FOR WOMEN (Autonomous)
TENALI

