YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	J.M.J. COLLEGE FOR WOMEN (Autonomous)
• Name of the Head of the institution	Dr.Sr.Shiny K.P
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	08644227994
• Alternate phone No.	08644225994
• Mobile No. (Principal)	9441613054
• Registered e-mail ID (Principal)	jmjtenali@gmail.com
• Address	JMJ College for Tenali,Morrispet,Tenali ,Guntur(District),Andhra Pradesh,India-522202
• City/Town	Tenali
• State/UT	Andhra Pradesh
• Pin Code	522202
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	29/06/2005
• Type of Institution	Women

• Location	**Semi-Urban**
• Financial Status	**Self-financing**
• Name of the IQAC Co-ordinator/Director	**Ms M Aruna**
• Phone No.	**08644225994**
• Mobile No:	**9290728723**
• IQAC e-mail ID	**iqacjmj@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://jmjcollege.ac.in/pdf/AQAR/2019-2020%20AQAR%20Report%20Submitted%20to%20NAAC.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.jmjcollege.ac.in/pdf/2020-2021%20-%20calender.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Four Star**	**73.46**	**1999**	**09/10/1999**	**08/10/2004**
Cycle 2	**B++**	**82.10**	**2006**	**17/10/2006**	**16/10/2011**
Cycle 3	**B**	**2.75**	**2013**	**08/07/2013**	**07/07/2018**
Cycle 4	**B++**	**2.93**	**2019**	**01/05/2019**	**30/04/2024**

6.Date of Establishment of IQAC	**24/07/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institute	Infrastructure Augmentation	Society of Jesus Mary Joseph	14/09/2020	17,00,000

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI

View File

9.No. of IQAC meetings held during the year — 11

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?

Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?

No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? IQAC Prepared and submitted a report to the National Institutional Ranking Framework (NIRF) for India Ranking 2020 on 20-01-20021

? IQAC encouraged the staff and students to register for online certificate courses and many completed MOOCs and NPTEL SWAYAM online courses on various topics.

? Under the guidance of IQAC Conducted 8 International, National, and State level Level webinars on Quality Enhancement and Faculty Development Programmes

? Conducted National and State level online competitions for students community across India

? Conducted training and workshops on online tools for teaching and learning.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Syllabus revision to be carried out in all Programs	Syllabus revision was done in all 14 Programs
Improve number of courses having focus on employability/ entrepreneurship/ skill development	Currently, 273 courses address these aspects
Introduction of new courses	4 New courses were introduced
Offer elective course system for all programs	All 14 programs offer elective courses
Conduct value-added courses for imparting transferable and life skills and ensure good participation from students.	56 value added courses were offered
Number of students enrolled in the value added courses	More than 70% of the students took part in value added courses
Feedback on design and review of curriculum to collected, analysed and action taken and report made available on website	Done and steps were taken for further improvement
Student - Full time teacher ratio	Maintained SFR of 17:01
Encourage faculty to use ICT enabled tools	All Faculty are trained in using ICT enabled facilities
Appointment of full time teachers against sanctioned posts	100%
Increase number of full time teachers with Ph.D. / D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.	The Institute has 16 no. of Ph.Ds
Results to be declared with in	Results are declared with in 18

20 days from the date of last semester-end/ yearend examination	Days of completing the exams.
Attainment of program outcomes and course outcomes are evaluated for all Programs	CO and PO Attainments were done.
Improve Pass percentage of students	Average pass percentage of 97% was achieved.
Condcut Student satisfaction Survey, perform analysis and Take appropriate action	Done
Provide seed money to the faculty for research	Provided a seed money of Rs 166200 to the faculty.
Grants received from Government and non-governmental agencies for research projects, endowments, Chairs	Received a total grant of 0.37 INR in Lakhs
Condcut workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), entrepreneurship and skills development	The Institute conducted 10 events related to Research Methodology, Intellectual Property Rights (IPR), entrepreneurship and skills development
Paper publications by Faculty in UGC approved journals	14 papers have been published
Publication of books and chapters in edited volumes / books	5 books / book chapters have been published
Take up consultancy projects and generate revenue	Generated a revenue of Rs1.28 Lakhs through consultancy
Condcut extension activities	46 number of extension and outreach activities were conducted
Conduct Collaborative activities for research/ faculty exchange/ student exchange/ internship/ on -the-job training/ project work	A total of 103 collaborative activities were conducted
Execute new MOUs and conduct	The Institute has 11 functional

events under each functional MOU	MOUs
Organize Capacity development and skills enhancement activities for improving students capability	Events related to Capacity development and skills enhancement activities were organized.
Provide guidance for competitive examinations and career counselling to the students.	100% students were provided with the guidance
Improve placements of out-going students	180 students have received the offers
Organize sports and cultural events / competitions	15 such events / competitions were conducted
The Alumni Association to contribute significantly to the development of the institution through financial and other support services	Actively involved Alumni in various developmental activities of the institution.
Extend financial support for faculty to attend conferences / workshops and towards membership fee of professional bodies	25 have utilized the facility
Encourage teachers to undergo online/ face-to-face Faculty Development Programmes (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.,)	25 faculty underwent online/ face-to-face Faculty Development Programmes

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council and College Planning & Standing Committee	17/06/2020

14.Was the institutional data submitted to	Yes

AISHE ?	
• Year	

Year	Date of Submission
10/01/2020	10/01/2020

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   14

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   974

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **260**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **893**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **318**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **57**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**14**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**974**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	**260**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**893**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**318**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2 Number of full-time teachers during the year:	57

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.3 Number of sanctioned posts for the year:	57

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	750
4.2 Total number of Classrooms and Seminar halls	34
4.3 Total number of computers on campus for academic purposes	262
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	66.013

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Curriculum is planned and designed keeping in mind the developmental and Global needs of the society and with the guidelines proposed by the UGC, the Affiliating University and the APSCHE. The whole process of curriculum planning is carried out by the departments on the basis of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) for UG and PG programmes.

The major curriculum revisions are carried out once in every three years for UG courses and as per the need.Academic committee of the Institution guides various Boards of Studies about curricular changes required.The revised Curriculum will be discussed in the Board of Studies (BOS) and it approves the syllabi. Then the revised and updated Curriculum/Syllabus will be presented in the Academic Council and it approves the syllabi of various Programmes . Finally, the changes in curriculum and syllabi are shared with the Governing Body for approval.

Elective and Cluster papers are introduced in the curriculum for the Final year of the programme . The college introduced various Online& Offline Certificate Courses, Life Skill Courses, Skill Development Courses,Project work, MOOCs to ensure Self- employment opportunities to the students and to meet the dynamic needs of the society.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.jmjcollege.ac.in/Uploads/1.1.1_1.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

14

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

273

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

14

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Gender Sensitivity

Gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Gender related course titled "Child rights and Gender justice" is introduced in B.Sc Home Science programme.The college has Women empowerment Cell and Grievance Redressal Cell to provide counseling to students and conduct activities, promote gender equity among students and also deal with issues related to safety and security of female students, staff and faculty. The college campus is monitored with CCTV and high-level security. The Institute also has an on-campus hostelfor providing the safe environment to all students.

Environmentand Sustainability

The curriculum of the Institute has various courses addressing environment and sustainability aspects. Curriculum covers basic topics such as Basic principle of ecosystem functioning, Natural resources Biodiversity and its conservation, Environmental pollution & Environmental problems in India, Human population and environment.Some Co-curricular activities are also organized.

Human Values and Professional ethics

The Institute also offers a course Human Values and Professional Ethics across various programmes like I B.A. B.Com, B.Sc. BBA. Topics such as Harmony is the human being, Harmony in the family, harmony in the society & Implications of the Holistic understands are covered in the course.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

56

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

893

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

893

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.jmjcollege.ac.in/Uploads/1.4.2 Final.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.jmjcollege.ac.in/Uploads/1.4.2 Final.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

379

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

379

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Initial Assessment: The initial assessment is conducted to assess the student's knowledge and abilities. Methodologies adopted for slow learners and advance learners are mentioned below.

Slow Learners:

Students who got less than 50% marks in continuous assessments and have one or more backlogs in semester end examinations are considered as Slow Learners. the following measures are taken for slow learners.

- Bridge Classes are the preparatory classes conducted to fill the gap between the knowledge they possess and the current requirement for the programme.
- Remedial Classes are conducted for slow learners as additional classes for required courses to make them reach the expected leaning level.
- Counseling Sessions are conducted with individual students to motivate them to excel in academics, extra and co-curricular activities.

Advanced Learners:

- Choice Based Credit System (CBCS) offers spectrum of challenging courses for the advanced learners to choose from.
- In sixth semester they are encouraged to do project work in industries.
- Motivated to concentrate fully on job-oriented trainings for better placements and to pursue higher studies.

- Guided to participate in various conferences/seminars, quiz competitions, paper or poster presentations.
- Encouraged to enrolled in online certificate Courses like MOOCs/SWAYAM.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/2.2.1 -institution assesses students' learning levels and organises special programmes for both slow and advanced learners..pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	974	57

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. Experiential Learning

Project work is organized for all final year degree students. Guest lectures by eminent experts from industry and academics from across the universities are organized to provide experiential learning.

ICT in Teaching Learning: To create more learner-centric learning environment, the Institution has provided different ICT Tools/Resources.

Internships: The institute facilitates student internships and industry related projects for hands-on experience through MOUs with premier institutions and industries.

Field Visits: Regular field visits to reputed industries are organized.

Google Classrooms: The Institution has been using google classrooms to cover all levels of learning.

2. Participative Learning.

Seminars/Workshops: Students are trained on regular basis in modern trends and innovative technologies by organizing workshops/seminars through external experts.

Group Assignments: Group discussions and Quizzes are conducted. Mock interviews are conducted much before the campus placements commence.

Workshops for students are also conducted enhance their knowledge and to develop scientific attitude among students.

3. Problem solving Methodology

Free internet access in the library and wifi facilities on campus

promote the habit of self-learning among the students.

Hands-on training programs: In every semester, training activities covering advanced courses, industry/latest trends are held for students to explore and practice on current technologies

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	[https://www.jmjcollege.ac.in/Uploads/2.3.1 _4_final_(1).pdf](#)

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

LCD Projectors in the classrooms and seminar halls: 100% classrooms and seminar halls are equipped with ICT enabled tools at the institution. LCD projectors are used to enrich the learning experience of the students through PPTs, demonstrations and other online teaching resources.

Wi-Fi and LAN Facilities: Wi-Fi LAN facilities in classrooms and seminar halls help teachers to have access to various teaching learning resources. The online learning environments are designed for students to conduct online classes like Zoom, YouTube video lessons, Google Meet, Cisco Webex etc.

Smart Classroom: The Institution has 2 well equipped smart classrooms and 13 audio visual class rooms to make students experience the learning.

Use of Google classroom: Google classroom is used to post materials, conducting online exams and evaluations, Quizzes, assignments, etc.

Video recording room: Video recording room facility is used to create video lectures and upload in appropriate platforms for students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.jmjcollege.ac.in/Uploads/2.3.2-ICT-enabled_tools_including_online_resources_for_effective_teaching_and_learning.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year much before the commencement of classes. Academic calendar also provides the total effective working days available in a given semester. Senior faculty members, based on the guidelines of HODs and Principal, prepare the timetable by considering the working days available and volume of syllabus of each course.

Preparation of and Adherence to Teaching Plan: The concerned faculties prepare teaching plan for their respective courses (theory) covering about 60 contact hours. These 60 hours are distributed among classroom teaching, student seminars, group discussion, workshops, and lab sessions as per the subject requirements. The Principal and HODs check the progress of each course and ensure timely and effective completion of a course in the specified time frame. All faculty members prepare the teaching plans based on the academic calendar.

In the beginning of the academic session, the students are apprised of academic calendar and same is uploaded on college website and displayed on notice boards. Review of Academic calendar and teaching plans is done by the Principal from time to

time and corrective actions are taken wherever required.

Examination Schedule

DATES

PARTICULARS

05.03.2020 to 24.03.2020

Even Semester End Examinations

20.01.2021 to 22.01.2021

On-Line mid examinations (III, V Semesters)

03.03.2021 to 23.03.2021

Semester End Examinations (III, V Semesters)

06.07.2021 to 12.07.2021

Practical Examinations (IV, VI Semesters)

24.09.2021 to 27.09.2021

Practical Examinations (II Semester)

11.10.2021 to 30.10.2021

II Semester End Examinations

15.11.2021 to 21.11.2021

Practical Examinations (V Semester)

25.11.2021 to 09.12.2021

V Semester End Examinations

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

57

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

16

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

637

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

21

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

JMJ has implemented various IT reforms in its examination processes to improve its overall efficiency and effectiveness.

Examination Management Software (EMS) is an automation software of autonomous examination structure. This system has ability to handle large amount of data with proper back up recovery. EMS divides the total examination work into modules related to Administration, Students, Marks and Reports. EMS was upgraded in 2018 by incorporating subject cluster management. This feature allows the student to select their course from a cluster in Semester VI which includes three courses related to VII, VIIIA and VIIIB. EMS has been upgraded with the Grades Management and functional since 2019.

New IT tolls assign grades to each course based on the performance of the students. Students' marks details are upgraded to OD format to submit to the University using advanced IT tools.

Recent IT reforms in Examination have brought in considerable improvement in overall functioning of the examination section of the instituton.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	[https://www.jmjcollege.ac.in/Uploads/2.5.3 - IT integration and reforms in Examination Management System (EMS) of the Institution.pdf](#)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Course Outcomes for all Programs: COs are defined for all the courses in the syllabus books and they are widely disseminated. COs of selected courses of all the programs are also attached.

Display on Website: The POs, PSOs and COs statements of all the programs are posted on the institute's website under the respective departments.

Display in Prominent places: The statements are displayed in Principal office, HODs office, Notice boards, Common facilities, and all other important points.

Communication to the teachers: Approved POs/PSOs and COs are made a part of syllabus books and they are distributed to the faculty.

Communication to the Students: COs, POs/PSOs are communicated to the students through the following means.

First year Induction Programme: Dedicated lecture-demos are organized as a part of the Induction Programme in which POs/PSOs are presented and explained to the students.

Display of Outcomes in the Department Corridors: Multi-coloured Foam boards depicting the POs are placed for wider awareness among students regarding the matter.

Trainings and Workshops on OBE: The Institution has been conducting training programs and workshops on OBE to the students, faculty and Non-teaching staff to inculcate the spirit of OBE and disseminate the relevant information.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.jmjcollege.ac.in/Uploads/2.6.1 -Programme_Outcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Initially attainments of Course Outcomes (COs) are computed using both direct and indirect methods. Attainments of Program Outcomes (POs) and Program Specific Outcomes (PSOs) are done from the attainment of COs through course and program articulation matrices.

Attainment Procedure of COs: As a part of the direct method, CO attainment is computed using marks obtained by the students in Continuous Internal Examinations (CIE) and Semester End Examinations (SEE). Weightages of 30% and 70% are assigned to CIE and SEE respectively to compute direct CO attainment. Course end survey is conducted for each course and indirect attainment of COs is computed. Now 80% and 20% weightages are assigned to direct and indirect CO attainment to calculate total attainment of COs for each course.

Attainment Procedure of POs/PSOs: From the attainment of CO and course articulation matrix, direct PO/PSO attainment is done for each course. By using program articulation matrix and PO/PSO attainment of each course, direct PO/PSO attainment for the program is calculated. Indirect attainment of POs/PSOs is done using Program exit survey, Employer survey and Alumni survey. Final attainment of PO/PSO is done by assigning weightages of 80% and 20% to direct and indirect attainments respectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.jmjcollege.ac.in/Uploads/2.6.2 -Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

260

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.jmjcollege.ac.in/Uploads/2.6.3 Link.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.jmjcollege.ac.in/Uploads/2.7.1 SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

JMJ College for Women has been allocating a budget every year for augmenting and maintaining research facilities. English Lab and Inter-Disciplinary Research Centre (IDRC) were established as a part of strengthening the research facilities at the Institution. Faculty are encouraged to apply for various funding agencies. In

addition, Institute provides seed funding based on the merit of the proposals submitted by the faculty. The college encourages faculty by providing incentives for peer-reviewed publications, writing books, and patents. Necessary software and computing facilities are also provided at the Institution for carrying out research activities.

The Institution has a well-defined Research and Development policy for promoting research and development at the Institution. Updated Research and Development policy is also uploaded on the institute's website. The Implementation of the Research and Development policy has yielded very good results. Many young faculty members could publish papers in renowned peer-reviewed journals and participate in seminars, workshops, Faculty Development Programmes, etc.

A Paper Recycling Plant has been established in the College Campus in the year as a part of the R&D activities of the Institution.

S. No

Name of the Advanced Research

Lab

Department

Incharge

1.

English Lab

English

1.

Inter-Disciplinary Research Centre (IDRC)

Chemistry

1.

Research Center for English. Subject

English

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.jmjcollege.ac.in/Uploads/Policy_Document_0001.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.662

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.37

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

7

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.jmjcollege.ac.in/Uploads/3.2.2 Summary Sheet.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	**No File Uploaded**
Institutional data in Prescribed format	**No File Uploaded**

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

5

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.jmjcollege.ac.in/Uploads/Summary_Sheet.pdf.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

JMJ has the following ecosystem to promote innovation and creation among students at the Institution.

Research: Each department of the Institution is equipped with necessary facilities and resources to carry out and display the Projects executed by the students as a part of curricular or co-curricular activities. A faculty in-charge is also assigned to coordinate and promote research culture among the cluster students.

Entrepreneurship: The Institute promotes entrepreneurship among students, by instituting a committee under the industry which foster various activities among the students. Entrepreneur Development Cell (EDC) of the institute organizes various events to orient students towards entrepreneurship. Career Guidance cell of the Institution also identifies the students interested in starting start-ups and assign them to EDC of the institution.

Community Orientation: Students are provided with community orientation through NSS activities at the Institution. NSS conducts various activities like tree plantation, blood donation camps, bringing awareness about cleanliness and hygiene etc. All innovative and extension activities are student centric. In addition, Institute also involves its students in various philanthropic activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://www.jmjcollege.ac.in/Uploads/3.3.1 (2).pdf](https://www.jmjcollege.ac.in/Uploads/3.3.1(2).pdf)

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

14

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

5

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/3.4.4-Final.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

51

File Description	Documents
Any additional information	[View File](#)
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View File](#)
Any additional information	[View File](#)

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

1.28

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

2.78

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution provides different service opportunities for students to address societal needs by collaborating with the people from nearby villages. Participating in community service activities empowers the students' holistic development, knowledge about civic and social needs and become mindful about community needs. In this context, the institution has taken up the several activities as follows.

The institution has adopted nearby villages for implementation of various welfare activities such as health and hygiene awareness, COVID -19 awareness and its preventive measures and helping in

conduct of Vaccination, Mask Distribution, Sanitization, providing Food for Poor in Pandemic, creating a caring society awareness programs on literacy. The institution conducted seminars and face-to-face interaction for members of the villages and Prisoners in the sub-jail on various topics such as "Manava Seve Madhava Seva", gender sensitization, clean and safe energy, women safety, and environmental protection. These programs are carried out with assistance from faculty members, students in collaboration with NGO representatives.

The Institution also received many awards and appreciation from various extension and outreach activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/3.6.3.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

8

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	[View File](#)

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

46

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

893

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

103

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

11

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infrastructure and physical facilities for teaching and learning process.

The Institution is equipped with LCD and smart boards to facilitate the modern teaching methods. The other supportive facilities on the campus are developed to contribute to the effective ambience for curricular, extra- curricular and administrative activities.

Various physical and infrastructure facilities available for teaching-learning at the Institution are mentioned below:

Class Rooms:

The institution has 34- well-furnished, spacious classrooms with good ventilation to conduct classes. Classrooms are maintained as per norms for proper visibility of blackboard and audibility. All the classrooms are ICT enabled and are equipped with LCD projector, screen, and LAN/WIFI connectivity.

Laboratories:

As per the regulations of UGC & APSCHE, the Institution has well-maintained domain specific laboratories to conduct experiments. Labs for Certificate Courses are exclusively designed to cater to the needs of credit courses.

Seminar Halls:

The institution has vibrant and modern four seminar halls with ICT enabled facilities to conduct seminars, conferences, guest lectures, webinars, and workshops for students and faculty.

Library:

The institution has a modern automated central library, which is well equipped and furnished with spacious reading capacity for referring books, provides access to various e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/4.1.1 - final.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The JMJ provides very good sports facilities and encourages all its students and staff to take up the sports. The department of Physical Education has also been supporting the participation of students in games and sports tournaments at the inter-university level, state level and national level.

Outdoor games:

Adequate facilities are provided for Volleyball, Ball badminton, Kho-kho, Throw ball, Hand ball and Basketball. Facilities for Sports such as long jump, high jump, short put, disc throw are also provided.

Usage Rate: 60%

Indoor games:

The college has 661.8sqm. Built-up area available to facilitate the indoor games such as Table Tennis, Badminton, Chess, Caroms, Shuttle.

Usage Rate: 80%

Encouragement for Participation:

AttendanceisprovidedtothestudentswhorepresentthecollegeatInter-University, National and International competitions.

Gymnasium:

Gymnasia are available at the department of physical education.

Usage Rate: 30%

Cultural Activities:

Another hallmark of JMJ's vibrant campus life is the range and diversity of cultural activities happening on the campus round the year. To promote cultural events among students in the campus, cultural clubs were constituted by the college. Institute has 26,058 square feet open air stage to conduct cultural events.

Usage Rate: 40%

Facilities

Existing

Newly added

Cultural Activities

New Auditorium

Yoga centre

Old Auditorium

Sports

Athletics

Indoor Games

Chess

Caroms

Table Tennis

Shuttle

Outdoor Games

Volley Ball

Kabaddi

Kho-Kho

Ball Badminton

Basket ball

Gymnasium

Under Construction

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/4.1.2 -2 FINAL.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

34

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

38.68

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is located in the campus with built up area of 13200sq.ft.JMJ has automated the library services to improve the quality and efficiency of the services that the library provides.

The Integrated Library Management System (ILMS) provides

efficient, comfortable and prompt service to all its users including students, faculty and guests. Besides regular updates on new arrivals through Online Public Access Catalogue, users can access the details of borrowings by them at any time of the day. The ILMS facilities also help users to check the availability of books.

The LMS provides an extensive searching facility by various fields like the Title, Author, ISBN, Keyword, publishers, and domain. ILMS of the Library is an essential foundation for handling all its day-to-day activities i.e., receiving of books, ordering process, cataloguing, classification of books, serial control, circulation etc. Software database and the Web OPAC are available for the users.

Details of ILMS are provided below.

Name of the ILMS software

Nature of automation (fully or partially)

Version

Year of automation

New Gen Lib Software

Fully Automated

Version Helium 3.1.3

NGL Core Engine Version:3.1:3

29-08-2011

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/4.2.1 FINAL.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga	A. Any 4 or more of the above

Membership e-books Databases Remote access to e-resources	

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.131

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

520

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT services of the institution provide support and make various IT facilities available to students, faculty, staff and administration to facilitate effective teaching-learning, research, management and administration. The infrastructure and IT applications support are constantly updated to meet the ever-

changing needs of the institute.

JMJ is committed to develop a modern, secure and sturdy IT infrastructure to manage the teaching-learning and administrative activities of the institute. The Institute has well established IT infrastructure with over 241 computing devices, 5000 meters of networking, and over 12 switches providing giga bit network and 100 MBPS of internet speed. JMJ has adopted a well suited, comprehensive IT policy for its IT infrastructure after elaborate deliberation at various levels including "HOD and Deans Meeting" and requisite approvals by the management.

JMJ IT policy covers following items:

1. Process for requisition of an IT infrastructure
2. Process for reporting problem and tracking service response.
3. Process for requesting for Wi-Fi by registering MAC address of the device
4. Procedure for requisitioning installing new software.
5. Open source friendly framework.

The institute allocates sufficient budget every year for upgrading and up keeping its IT facilities.

File Description	Documents
Upload any additional information	[View File](View_File)
Paste link for additional information	[https://www.jmjcollege.ac.in/Uploads/4.3.1 Final.pdf](https://www.jmjcollege.ac.in/Uploads/4.3.1Final.pdf)

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
904	262

File Description	Documents
Upload any additional information	[View File](View_File)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/4.3.4.pdf
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

20.9393

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution has defined procedures for maintaining physical, academic and support facilities as per the maintenance policy.

MAINTENANCE SECTION:

The institution has outlined excellent procedures and policies for

maintaining and utilizing physical, academic and support facilities. The campus Supervisor looks after the overall maintenance of the campus. The Institute has a centralized maintenance section which is headed by a Campus Administrator, Maintenance department. Security guards are outsourced through registered security agency for the campus security.

INTERNAL OPERATING PROCEDURE:

Any problems that persist in a department are represented to the maintenance in charge through a letter/mail. The reported issues are solved through a well-defined mechanism.

The institute takes care of issues related to physical facilities such as electrical maintenance, building maintenance, furniture maintenance, and Network/Wi-Fi maintenance.

In addition, the Institute also maintains the infrastructure of academic facilities such as classrooms, seminar halls, laboratories, and library and computer facilities to make the teaching-learning experience better.

The Institute also gives equal importance to facilities supporting co-curricular and extra-curricular activities as well.

Apart from carrying out regular maintenance of facilities from time to time, the Institute ensures preventive maintenance of facilities and that there is no breakdown of any facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/4.4.2 final.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

753

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

136

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	https://www.jmjcollege.ac.in/Uploads/5.1.3 FINAL_0001.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

748

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

180

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

24

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

7

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

JMJ has a very active and dynamic students'council. JMJ's Student Council representatives actively participate in various Co-curricular and Extra-curricular activities. The Institute encourages participation of students in various decisions making, academic and administrative committees. This enables them in

acquiring better skills and helps them on their holistic development.

Main objectives of the student's council includes promoting

- ○ Discipline and decency in the institution
- ○ Social harmony among all students and to work towards their cultural and academic development
- ○ Close and cordial relations between students and faculty of Institution

The Institution ensures the participation of students in the following activities.

- Essay writing, debates discussions,lectures
- Cultural performances and contests
- Industrial trips and Educational Tours
- Indoor and out door games
- Extension and outreach activities

Student members are involved in several committees with active participation.

Students are made as one of the members the committees and cells of the institution. Feedback and views shared by the student members are equally considered in various cells and committees and actions initiated accordingly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.jmjcollege.ac.in/pdf/2020-2021%20-%20calender.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

14

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Institute has a registered Alumni Association for building a strong bond between alumni and present students. The alumni give support to the students through interaction, financial funding, guidance, and placement. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni.

Objectives of the Alumni association:

- To encourage and promote close relations between the Institution and its alumni and among alumni themselves for the well-being of the institution.
- To provide and disseminate information regarding their Alma Matter, its graduates, Faculties, and students, to the alumni.
- To assist and support the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.

Activities and Contributions:

- Alumni have donated funds to assist the Poor & Merit students of the institution.
- Alumni are included as members in the Board of studies of all departments. They are invited to meetings at the college and they interact with their teachers and express their suggestions on curriculum revision.

Few Alumni gave Guest lecturers to the existing students on contemporary technological developments and career guidance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://www.jmjcollege.ac.in/Alumnae.aspx

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

VISION OF THE INSTITUTION

To educate, enrich and empower the young rural girls in academic excellence, spiritual growth, and noble principles of life to become integrated women leaders of the society.

MISSION OF THE INSTITUTION

JMJ Higher education aims to promote the intellectual development of the rural youth who are socially and economically backward and enable them to serve society. The institution aims at enhancing the levels of competence, commitment, and compassion to prepare the students as dynamic leaders and global citizens.

NATURE OF THE GOVERNANCE

Participatory management is practiced in the institution. The Institution has been following the UGC guidelines in maintaining all statutory and non-statutory committees and cells since obtaining initial autonomous status in 2005.

Statutory committees like the Board of studies, academic council, finance committee, and Governing body were framed according to the guidelines of UGC. These committees are functioning well under the guidance of principal and conveners of the respective committees

and cells.

Various proposals are reviewed and taken to the apex body of the institution through the participative activities of all stakeholders

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.jmjcollege.ac.in/Uploads/6.1.1 Final_0001.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

JMJCW practices participative management and decentralization in all activities with transparency and confidentiality. Each of the functionaries has specific roles and responsibilities confining to the policies of the institution.

The Core management of JMJCW comprises of:

- Governing Body
- Principal
- Deans
- Functional Heads
- Teachers

Governing Body

- GB plays a vital role in functioning of the institution
- The guidelines and strategic directions for various developmental activities, policies, and other processes are guided by GB.
- GB plays an important role in monitoring the implementation of rules and regulations framed by affiliating University.
- The GB meetings are conducted at least twice in a year to review the implementation of various activities, including the strategic plan of the institution.

Similarly Principal, Deans, various functional heads and Teachers demonstrate their leadership roles at different levels.

The Institution has constituted an Academic Committee to draft,

regulate and implement different academic policies across the institution. The structure, functions and outcome of the academic committee are uploaded as a part of case study for participative management.

CASE STUDY: ACADEMIC COMMITTEE

ROLE OF THE COMMITTEE

Academic committee is centralized institutional level committee responsible for drafting, regulating and implementing different academic policies for the smooth and uniform conduction of academics in the institution.

STRUCTERE

This committee is headed by the chairperson of the committee, i.e., the Principal of the college. Other members include convener, HODs and one senior faculty member from the respective department.

FUNCTIONS OF THE COMMITTEE

The academic committee Monitors the teaching and learning process. It prepares the academic calendar of the institute which includes curricular, co- curricular and extracurricular activities. The committee is responsible for coordinating and monitoring academic activities i.e., preparation of time tables, lab cycles, value education, games and library classes.

OUT COME:

Meetings are held periodically for discussing the issues and challenges related to developmental aspects of the institute. Thus, the institute encourages all the stakeholders i.e., teachers, students, parents, employers, alumni, to share their ideas, opinions, suggestions through proper channels like parents meet, alumni meet, students' feedback, and other various meets. The inputs received from various stakeholders of the institute are reviewed by the academic committee for decision making.

The committee gathered key inputs during the initial meetings had with various departments and helped conducting BOS meeting effectively by providing vital information for updating the curricula and syllabi.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.jmjcollege.ac.in/Uploads/6.1.2 Final.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The perspective and strategic plans are made by the institution to fulfill the requirements of industry and to address real world problems of local and global societies by providing quality education to produce technically competent graduates to serve the nation. The institution has implemented an online courses per year as a part of its curriculum. This was one of the objectives of the institution in its stragtegic plan.

One of the best strategies executed for effective quality of education is given below.

CASE STUDY- INTRODUCTION OF AN ONLINE COURSE PER YEAR AS A PART OF THE CURRICULUM

Bearing in mind the vision and mission of the institute, JMJ College for women works hard to design and develop the dynamic curriculum. The departments conduct BOS meetings and finalize the syllabus with input from external experts and prepare their programme education objectives (PEO) and programme out comes (POS). The curriculum is reviewed and the feedback collected from various stake holders is incorporate into the syllabus wherever beneficial to the students and the Institution.

To promote and enhance higher education, meet the goals of the institution and to meet the national and global requirements, various boards of studies have made changes to the syllabi. As a result, the curriculum has made progressive improvement. An online certificate course was introduced in all boards of studies to make the teaching-learning experience better. Online courses approved by each board of study for the Academic year 2020-21 are presented below.

Recent advances covered in syllabus in their respective subjects.

S. No

Name of the online course

Name of the Department

Name of the programme

Year of Study

1

Developing languages skills"

English

I B.SE CBZ

2020-21

2

"Janapada kalaroopalu"

Telugu

I&II B.A

SP.TELUGU

3

"Elementary number theory"

Mathematics

III BSC Maths Cluster

2020-2021

4

"Solar PV systems"

Physics

III BSC Physics Cluster

2020-2021

5

"Chromatographic techniques"

Chemistry

III BSC Chemistry Cluster

2020-2021

6

"Cut flower technology"

Botany

III BSC Botany Cluster

2020-2021

7

"Applied zoology-poultry forming"

Zoology

For all II&III degree

2020-2021

8

"Convenience and health foods"

Home science

For all degree home science

2020-2021

9

"software development I-programming in C" and "software development II-programming in C with graphics

Computer science

For all II&III degree

2020-2021

10

Cultural tourism in Andhra Pradesh"

History

III BA

2020-2021

11

" Indian economy"

Economics

III BA

2020-2021

12

"Rural local governance"

Political science

III BA

2020-2021

13

"Accounting and taxation"

commerce

III BCOM

2020-2021

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/6.2.1 Final.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The functioning of the college is based on the organizational chart shown below. Key Decisions are made by president and governing body and are implemented through statutory and non-statutory committees. The college has 5 statutory committees and 42 non- statutory committees.

Board of Management

The Institute's board of management consists of 12 members. Provincial superior is the president of the board and other members include ex-officio members and two senior faculty among others. It is the apex management body which makes institutional policies. This body mainly focuses on vision, mission, strategies and general functioning of the institution.

Governing Body

The apex governing body is the final decision-making authority of overall administration. The governing body meets at regular intervals and the meetings are conducted very transparent manner. The governing body reviews and approves various key decisions at the institute level.

Academic council

Academic council is the highest academic statutory body that advises the academic proposals of board of studies of each academic department. Departments are advised on curricular, co-curricular and extra-curricular activities of the Institution.

Finance committee

This committee takes care of financial planning and monitors the availability of funds for successful functioning of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.jmjcollege.ac.in/Uploads/6.2.2_0001.pdf
Upload any additional information	View File
Paste link for additional Information	https://www.jmjcollege.ac.in/Uploads/LIST OF POLICIESCOMMITTEES AND SERVICE RULES.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The following are the welfare measures extended to the teaching and non-teaching staff of the Institute:

Teaching:

- Service, conduct, and leave rules are made available
- Maternity leave for female staff
- On duty is extended for attending seminars and workshops.
- Pay increments after getting Ph. D.
- Financial support to attend seminars, publish papers, and to do research projects
- Sports and fitness facility

- Counseling service
- Hostel accommodation for staff
- Parking facility
- Health awareness programs like health checkups are conducted.
- Free test for COVID

Non-teaching staff

- Service, conduct, and leave rules are made available
- Maternity leave for female staff
- Sports and fitness facility

- Counseling service
- Hostel accommodation for staff
- Parking facility
- Health awareness programs like blood donation are conducted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/6.3.1 FINAL (2).pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

25

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Financial management and planning are taken with utmost importance at JMJ College which can provide a fertile ground for academic and administrative development.

The growth and development of the college is achieved through proper financial planning and management. The institution has agile monitory management system which conducts regular internal and external audits.

INTERNAL AUDIT

JMJCW accounts are periodically inspected by the internal accountants. The internal auditors check receipts including fee receipts and payments with vouchers and necessary supports. They also ensure that all payments are duly authorized.

EXTERNAL AUDIT

JMJCW has appointed an Auditor to supervise the external audit functions and to ensure that all the procedures and guidelines are strictly adhered to while conducting the audit. He also ensures that the recording of transactions is carried out in the enterprise resource planning (ERP) and submits their report annually. External audits are carried out by the external auditor annually and submit the report for compliance. The institute makes every effort to comply with the recommendations given by the auditor.

Moreover, the Govt. of Andhra Pradesh also keeps monitoring the accounts through the Commission rate of collegiate education (CCE) and audited the financial statements once in five years.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/6.4.1 final_0001.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

60000

File Description	Documents
Annual statements of accounts	[View File](#)
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	[View File](#)

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Financial planning is done by the principal in consultation with all the departments and committees. The finance committee of the college looks after all the financial matters related to budget estimates relating to the grants received /receivable from funding agencies and income from collection of feces like Students' fee, Interest on corpus fund, Interest on fixed deposits, Rent for establishments inside the campus and their audits.

Some of the activities looked after by the finance committee are mentioned below.

- Salaries of regular staff, labor through outsourcing etc.
- Establishment and Maintenance, including the electricity and telephone bills
- Statutory fee, Affiliation fee, youth festival fee paid to university, Fee paid for accreditations, UGC etc. Examination section related expenditure.
- Equipment related expenditure covering Computers, Peripherals and Installation.
- Expenditure relating to Lab equipment & classroom equipment, Maintenance related (Civil, electrical etc.) Consumables and Non- consumables expenditure

- **Academic activities like conferences, co- & extra-curricular activities**
- **Infrastructure, Office infrastructure, including stationery, classroom infrastructure, planning civil constructions, including buildings and individual items in association with Campus Facilities & Maintenance Committee etc.**
- **Repairs of all kinds of Service oriented activities**
- **Campus Interviews related expenditure**
- **Library purchases Books, Journals, Computers, Information processing**
- **Software installation and maintenance**
- **Printing expenditure**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.jmjcollege.ac.in/Uploads/6.4.3 Final_0001.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college has contributed significantly for quality assurance and enhancement. The two practices that have been institutionalized are

Organization of international and national webinars

S.NO

DEPARTMENT

DATE

TOPIC

1.

English

06-06-2020

The hard journey through centuries

   1.

Telugu, Chemistry, Zoology

10-06-2020

To

12-06-2020

Indirect effects of COVID 19 outbreak on environment and society

   1.

Physics, Home science

15-06-2020

E-assessment in higher education

   1.

Physical education

24-06-2020

Fitness through YOGA

   1.

History

25-06-2020

Historical dimensions

   1.

Political science

26-06-2020

COVID 19 psychological, emotional and educational, perspective.

1.

Computer science

19-06-2020

Internet of things

1.

IQAC

27-08-2020

Managing a quality industrial internship

1.

IQAC

02-06-2021

Self care techniques training in the pandemic to prevent death rate

INTRODUCTION OF NEW COURSES

The second initiation taken by the IQAC during this academic year is the introduction of four skill-based diploma courses approved by UGC under the national skills qualification framework (NCQF).

They are as follows :

- Dairy product processing
- Food and agricultural commodities
- Pickle making technician
- Biscuit production specialist

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/6.5.1 Link_0001.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The following are the two examples of institutional reviews for implementation of teaching learning reforms facilitated by the IQAC

1. ORGANISATION OF INDUCTION PROGRAMME

The newly admitted students have to compulsorily attend the induction programme in which they are made aware of the institutional philosophy and uniqueness. And the students have to know the system of continues evaluation, various curricular and co-curricular activities, discipline and the culture of institute and they have always known about the infrastructure and learning resources of the institution.

1. TEACHING OF ADVANCED CONCEPTS THROUGH EXTERNAL EXPERTS

S.NO

DEPARTMENT

DATE

TOPIC

1

English

07-01-2021

Common problems of adolescence

2

Physics

03-02-2021

Oceans and climate

3

Chemistry

30-01-2021

Photo chemistry

4

Botany

06-02-2021

Students adolescence behaviour

5

Botany

25-01-2021

Intimacy of plants in human life

6

Zoology

28-05-2021

Biodiversity and its conservation

7

Home science

26-01-2021

Career opportunities in home science

8

Home science

09-12-2020

Student psychology

9

History

26-02-2021

Personality development and motivation

10

Economics

01-09-2021

Creative thinking skills

11

Political science

04-03-2021

Women children and fundamental rights

12

Commerce

10-12-2020

Consumer protection rights

13

Computer science

11-02-2021

Women's legal rights and legal services

`

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jmjcollege.ac.in/Uploads/6.5.3 Annual_Report_0001.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.jmjcollege.ac.in/Uploads/6.5.3 Annual_Report_0001.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

JMJ College for Women, Tenali exhibits gender sensitivity through various initiatives and actions for creating safe, Secure, and healthy atmosphere in the campus. Sensitization of the students is done through various curricular, co-curricular and extra-curricular activities.

Facilities for Women on campus:

- There are many facilities and committees formed on Gender equity and sensitization like, Anti-Ragging and Anti-Sexual Harassment committee, Women Empowerment Cell, Students Grievances cell, students counselling room, Health Centre, students' Common room etc.,
- For safety of the girls, CCTV surveillance is provided in all classrooms, corridors, waiting Hall, near college Playground and Hostels.
- Primary health care center with Female doctor and Nursing staff is available on the campus to provide medical care to the students.
- 2 Men Security Guard at the College Entrance point and one Women Security Guard at Hostel.

Curricular - Promoting gender equity and sensitization

Department of Home Science has incorporated a course "Gender Justice" in VSemester Curriculum of III-year B.SC Home Science.

Extra-curricular activities:

- Celebrations of International Women's Day and International Day of Girl's.
- Anti-Ragging Awareness programme, Invited talks and Video lecture on "Gender Sensitization & Prevention of Sexual Harassment ".

Departmental Competitions promoting Women Education such as JustA Minute (JAM), Elocution, Symposium.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.jmjcollege.ac.in/Uploads/7.1.1-1 F.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

JMJCW is a green campus that adopts eco-friendly practices for waste management by applying the principle of Reducing, Reusing, and Recycling the products.

Segregation of Solid waste on campus are routinely carried out by using different colour coded bins for collection of organic, biodegradable and recyclable waste. The segregated plastic waste is then handed over to authorized recycling firms. Food Waste from Hostel is given to the nearby Pig farm. The College adopts almost paperless concept by digitization of office procedures and encouraged to use of one side printed papers.

Horticultural waste such as dried leaves, twigs, and plant clippings is collected from all around the campus and used for vermicomposting, which is used in small level organic farming in the college.

The rainwater run-off is controlled and collected into water pits to improve ground water recharging. Roof-top rainwater management system is in place. Wastewater from RO plant is used to the Garden.

The usable parts of the computer are used for the replacements. The discarded parts of the systems and other electronic equipment are sold out to authorized venders for their own recycling process.

The acids used in chemical experiments are highly diluted before disposal into sewerage lines.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

JMJCW is a premier higher education institution working for higher goals and ennobling values. It provides an equitable, rationale, fair and encouraging environment to students to grow to full of their capacity. The college administration and teaching staff make it a point to motivate students to develop the belief of inclusive growth.

The college has adopted many practices, curricular as well as Co-curricular and Extracurricular activities for promoting cultural harmony, mutual tolerance, and appreciation among students and faculty hailing from different cultural and social backgrounds.

1.Institution welcomes students and faculty from diverse backgrounds and treats them equally without any discrimination on caste or religion.

2.Institution conducts admission as per Reservation Policy of GOI.

3. Communal harmony promoted through celebration of Dussehra, New Year, Semi-Christmas, Pongal etc.

4. Extension activities are conducted to uplift socially backward students at neighbouring schools.

5.Develop community service in students through organizing health camps for villagers to instil social responsibility and spirit of service.

6.Republic Day, Independence Day etc. celebrated to foster nationalism and spirit of unity.

7.Institution hosts various co & extra-curricular, cultural events to promote harmony and inclusiveness. such as Community development programme: plantation activity, School Activity, clean and green activity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college creates awareness among students on constitutional rights and duties through various programmes and endeavours to shape them into more responsible citizens.The college encourages the students to take part in blood donation camps, study tours that make them understand the importance of protecting the cultural heritage of the country.The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen.

Curricular aspects:

Department of Political Science incorporated the topic Indian Constitution in III semester curriculum of II-year BA Syllabus.

Extra-curricular activities:

Every year, the college celebrates Republic Day on 26th January by organizing various activities highlighting the importance of Indian Constitution. Similarly, constitution day also would be celebrated on 26th November every year. Independence Day is celebrated every year to highlight struggle of freedom fighters and importance of Indian Independence.The college also conducted a Voter awareness programme for all the students and sensitized students about their constitutional powers of voting. Veteran freedom fighter's birthday was felicitated on campus to develop patriotic spirit. Other Extra-curricular activities are: Celebration of KargilDiwas, Mock Parliament, Elocution competition on "The True Value of Freedom in Modern Society".

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates many National and International commemorative days, events, and festivals. The institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders.The Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness.

Birth anniversaries of freedom fighters, social reformers and great Indian personalities are observed every year to commemorate

their selfless-service and sacrifices. Community Service such as campus cleaning, tree planting etc., are taken up on these occasions.

College celebrates all cultural festivals like Pongal, Dussehra, Christmas and Ramzan with cheerfulness by involving all faculty and students. The significance of these festivals is explained to nurture cultural value among the students. Other National and International Day celebrations in the college are:

- International Women's Day
- Gandhi Jayanthi
- UNO Day
- Human Rights Day
- 127th birth anniversary of Jawaharlal Nehru
- Constitutional Day
- 42nd birth anniversary of Smt. Sarojini Naidu
- Alluri Sita Rama Raju Birth Day Celebrations
- Dr. B.R. Ambedkar Jayanthi
- World AIDS Day
- Potti Sri Ramulu Birth Day
- Scientist YellapragadaSubba Rao and Swami Vivekananda birthday
- Teachers' day
- International Yoga Day
- World Computer Literacy Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices 1

Title of the Practice:

Revenue generations from wastepaper through paper recycling unit

Objectives of the Practice (in about20words)

- To recycle the used paper to make paper products.
- to raise environmental protection awareness and Revenue generations.

The Context (inabout 30 words)

A considerable quantity of paper is used in academic and administrative works, which was earlier thrown in the dustbins. It was realized to recycle and reuse the paper waste.

The Practice (in about50words)

The wastepaper collected are recycled and prepared for various products such as postcards, envelopes, note sheets, paper bags, file covers, besides the making of a regular A4 size paper. Every day approximately 5 kg. of waste paper is recycled. The College is encouraging the staff and students to use recycled paper products.

Evidence of Success (in about40words)

The College distributes paper bags in some of the college seminars. Students sell some of the recycled products on sales day. Through this students were not only saving paper but also benefiting under the 'Earn while you learn scheme.

Problems Encountered and Resources Required (inabout30words)

- Lack of advanced training to the staff in producing quality products.
- Lack of awareness among the public in using recycled products.
- The unwillingness of traders in purchase due to poor market response.

Best Practices 2

Title of the Practice:

Extending helping hand to the society during COVID-19 Pandemic

Objectives of the Practice (in about20words)

- Distribute food to prevent hunger, and psychological problems among the most vulnerable groups.
- Create awareness about COVID appropriate Behavior.

The Context (about 30 words)

The COVID-19 pandemic has left millions at risk of exposure and adding livelihood challenges. The college has committed to engaging with communities and being a valued contributor to society.

The Practice (in about50words)

- Conducted an Awareness Programme on COVID-19 for all Students.
- Donated to PM Relief fund and CM Relief fund.
- The College has distributed food materials to families in the neighborhood
- Distributed free surgical masks.
- Conducted Covid-19 tests and arranged free medicine.
- The College worked with the district administration in various supporting activities

Evidence of Success about40words.

- Distributed food materials to around 1000 people in nearby villages.
- Donated Rs.50,000/-to PM CARES Relief and Rs.26,000/ to CM Relief fund
- Conducted COVID-19 Test and Arranged Vaccination for all Teaching and Non -Teaching staff and students.

Problems Encountered and Resources Required (inabout30words)

- Lockdown during pandemic restricted the services to other areas.
- Fear among volunteers about the spread of COVID resulted in less participation.
- Availability of food and essential goods was limited due to lockdown

File Description	Documents
Best practices in the Institutional website	https://www.jmjcollege.ac.in/Uploads/7.2.1 %20Final%201.pdf
Any other relevant information	https://www.jmjcollege.ac.in/Uploads/7.2.1 %20Final%201.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

JMJCW has promoted value-based education and inciting environmental consciousness among youth is one of the most important aspects in it. Environmental consciousness is reflecting in JMJ College campuses and Hostel, academic and research endeavours.

Environment Friendly Campus -The institution has paid special attention to environmental issues and sustainability. 1. Solar energy is generated in the campus through solar panels 2. Incandescent lights are replaced with LED Bulbs 3. Minimisation of use of electricity by having big windows to enter good day light and fresh air in the class rooms and corridors 4. Arranging stickers on the walls of each block not to use plastics, to save energy and to save water.

Plantation activity: Under Community development Program, every year JMJ College adopts nearby villages and plant some samplings. the college has also done a survey on health & Hygiene in the adopted villages.

The College has included environmental consciousness program in their curricular and co-curricular activities. Every year, all the departmentsorganise environmental protection activity. The college offers the course Environmental Education as a life skill course, and Environmental Audit, Disaster management as a Skill development course.

File Description	Documents
Appropriate link in the institutional website	https://www.jmjcollege.ac.in/Uploads/7.3.1 %20Evidences.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. IntroduceNew Courses addressing employability and entrepreneurial skills

2. Feedback collections from stakeholders through online

3. introduce new teaching methodologies including hybrid mode of teaching

4. encourage faculty for more research publications and submission of project proposals to external funding agencies

5. conduct more events related to career guidance to motivate students to pursue higher studies and to become entrepreneurs

6.digitalize documentation of IQAC activities