

JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI
Minutes of Internal Quality Assurance Cell (IQAC) Meetings
2016 - 17

Minutes of the Meeting held on 16th June, 2016

IQAC meeting was held on 16-06-2016 at 3 P.M in the IQAC Room to discuss the following agenda.

Agenda:

1. Credits for various programmes.
2. Re-mid Exams
3. Online exam for I Degree.

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary,Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Mr.M. Bhaskara Rao	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.M.Adilakshmi	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. It was decided to give credits for 2014-17 batch onwards following the instructions given by APSCHE.
2. It was decided to conduct Re-Mid exams for the deserved candidates.

3. It was suggested to conduct online II-Mid exam for the 1st Degree students under CBCS
4. It was decided to encourage the students to get additional credits for participating in NSS,NCC, Sports & Community Service.
5. It was suggested to have Five Units in each paper in every subject uniformly

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 8th August, 2016

IQAC meeting was held on 08-08-2016 at 3 P.M in IQAC Room to discuss the following agenda;

Agenda:

1. Organizing Krishna Pushkaralu Programmes

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiiah	Senior Faculty, Member
10.	Mr.M. Bhaskara Rao	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.M.Adilakshmi	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. It was decided to conduct different activities on the eve of Krishna Pushkaralu as per the instruction of Govt. of A.P. The programmes were divided accordingly.

Department Incharge

- ❖ Languages
- ❖ Maths & Stat
- ❖ Physics
- Vidya skill Development
- Swatcha Andhra Pradesh
- Double digit growth

- ❖ Chemistry
- ❖ Botany
- ❖ Commerce
- ❖ Zoology
- ❖ Computer Science
- ❖ Economics Agriculture
- ❖ History & Politics
- ❖ Home science

Pedarikam pi Gelupu
Vanam- Manam
Industrial growth
Agriculture
Internet
Allied sects.
Amaravathi-The capital.
Health.

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 17th August, 2016

IQAC meeting was held on 17-08-2016 at 3.30 P.M in IQAC Room to discuss the following agenda:

Agenda:

1. Yearlong Krishna pushkaralu programmes
2. Submission of question bank for online exams.

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiiah	Senior Faculty, Member
10.	Mr.M. Bhaskara Rao	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.M.Adilakshmi	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. It was decided to conduct different activities on the theme of Krishna Pushkaralu for one year as suggested by Govt. of A.P.
 - ❖ Chemistry – September – Pedarikam pi Gelupu.
 - ❖ Computers – September – Internet.
 - ❖ Zoology – November – Agriculture.

- ❖ Botany – November – Double digit growth.
- ❖ Mathematics – December – Swatcha Andhrapradesh.
- ❖ Homescience – January – Arogyam.
- ❖ Chemistry – P.G – January – Jalasamrakshana and Nadulu Anusandanam.
- ❖ Economics – January – Vyavasayam anusandanam.
- ❖ Languages – January – Vidya Skill Development.
- ❖ History and politics – February – Amaravathi Peoples Capital.
- ❖ Commerce – February – Parisramalu.

2. It was decided to submit the Question Bank containing 30 objective multiple choice questions in each paper before 30-08-2016.

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings
Minutes of the Meeting held on 16th September, 2016

IQAC meeting was held on 16-09-2016 at 3.30 P.M in IQAC Room to discuss the following agenda:

Agenda:

1. To organize a National seminar

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1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
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8.	Ms.T.Manjulatha	Senior Faculty, Member
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13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.M.Adilakshmi	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

- 1.It was decided to conduct a National Seminar on Sustainable Technologies for Environment Quality and Climate Change in 21st Centaury by the department of Physics.
- 2.It was decided to apply to different agencies for the financial support i.e DST, DBT, UGC, APSCHE, NBA.

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 3rd October, 2016

IQAC meeting was held on 03.10.2016 at 3 P.M in the IQAC Room to discuss the following agenda:

Agenda:

1. To organize one week National Workshop

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Dr.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Mr.M. Bhaskara Rao	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
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1. It was resolved to organize one week National Work shop on enhancing the Quality of Higher Education by IQAC from 1st to 7th November 2016.

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 28th November, 2016

IQAC meeting was held on 28-11-2016 at 3.30 P.M in the IQAC room to discuss the following agenda;

Agenda:

1. Conducting Campus Drive
2. Plantation Drive
3. Observation of World AIDS Day
4. Workshops and Guest Lectures

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Dr..P.M.Padmalaatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Mr.M. Bhaskara Rao	Senior Faculty, Member
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13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.M.Adilakshmi	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. It was suggested to conduct more number of campus drives to recruit our students by Placement cell.
2. It was decided to organize Tree Plantation Drive by NSS programme officers
3. It was resolved to celebrate World AIDS Day by NSS, NCC and Res Ribbon Club.

4. It was decided to organize workshop and seminars on Human values and Professional ethics in December.
5. It was decided to organize **Solidarity day** on 3rd December, 2016.

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 6th December, 2016

IQAC meeting was held on 6.12.2016 at 3.30 P.M in the IQAC room to discuss the following agenda;

Agenda:

1. Review of Learn to Teach to Learn Programmes
2. Endowment Lectures
3. Campus Drives
4. Province Level Debate Competition on “Media”
5. Alumnae get together
6. Parent-Teacher Meeting.

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary,Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Dr.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Mr.M. Bhaskara Rao	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.M.Adilakshmi	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. IQAC suggested having a review of Learn to teach and teaching to learn programme organized by various departments.

2. It was decided to send the reports of Endowment Lectures organized by the departments to IQAC.
3. It was resolved to conduct Province Level Debate Competition on the Advantage and Disadvantages of using Media by the department of Computer Science along with management.
4. It was decided to organize Alumnae Get-together in the first week of January.
5. IQAC suggested motivating students to participate in Campus drive in other institutions for job recruitment.

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 19th January, 2017

IQAC meeting was held on 19.1.2017 at 10.00 A.M in IQAC Room to discuss the following agenda

Agenda:

1. Annual Sports Day
2. National Seminar
3. Celebrating Republic Day
4. Mock Autonomous review
5. Certificate Courses
6. Consolidation of SWOC Analysis

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Dr.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiiah	Senior Faculty, Member
10.	Mr.M. Bhaskara Rao	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.M.Adilakshmi	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was decided to conduct Annual Sports Day on 1st February 2017 by the dept. of Physical Education.

2. It was decided to organize National Seminar on Recent Trends in Life Sciences on 27th&28th January 2017 by the dept. of Botany.
3. It was suggested to celebrate Republic day on 26th January 2017 by the dept. of Physics and Republic Day parade by NCC students.
4. It was decided to conduct Mock Autonomous review visit to all departments on 25th January 2017. Dr.M.Vijayalakshmi Department of Botany ANU and Fr.Francis Xavier would visit on 30th and 31st January 2017.
5. It was resolved to conduct certificate course for minimum 30 hours by all departments.
6. It was decided that IQAC members would conduct SWOC Analysis and present the consolidated report by 27th January 2017 to IQAC coordinator.

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 16th February, 2017

IQAC meeting was held on 16.02.2017 at 3.30 P.M in the IQAC room to discuss the following agenda:

Agenda:

1. College Annual Day Celebration
2. Autonomous Review Inspection
3. Regarding Students Absentees
4. Celebration of Fare Well.

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Dr.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiiah	Senior Faculty, Member
10.	Mr.M. Bhaskara Rao	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.M.Adilakshmi	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was decided to celebrate College Annual day on 27th February, 2017.
2. IQAC informed that the tentative date for Autonomous review inspection team visit would be on 16th 17th & 18th March, 2017.
3. IQAC suggested that the faculty must inform the parents when the students are absent in the class more than one day.
4. IQAC informed that students attendance would be calculated upto 28th Feb, 2017 and the list would be placed on the notice board who got less than 75% of attendance to pay condonation. Re-mid exams would be conducted from 1st to 4th March, 2017.
5. Practical exams would be commenced from 6th March on words.
6. It was decided to celebrate Farewell on 22nd March, 2017.
7. QAC informed to conduct BOS meetings from 15th to 20th March, 2017 by all departments.
8. Academic council meeting would be held on 31st March, 2017.

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 7th March, 2017

IQAC meeting was held on 7-3-2017 at 1.15 P.M in IQAC Room to discuss the following agenda;

Agenda:

1. Reschedule of Semester end examinations.
2. Submission of Internal marks

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Dr.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Mr.M. Bhaskara Rao	Senior Faculty, Member
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12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
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14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.M.Adilakshmi	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was decided to reschedule the examinations as per the request of the students. The exam was rescheduled as given below;

- ❖ VI semester 20.03.2017 to 04.04.17F.N
- ❖ IV semester 20.03.2017 to 04.04.17A.N

- ❖ II Semester 21.03.17 to 06.04 17F.N
- ❖ V semester 21.03.17 to 06.04 17A.N
- ❖ I semester 07.04.17 to 20.04.17F.N
- ❖ III semester 07.04.17 to 20.04.17A.N

2. It was decided to submit internal marks to examination Cell on 15.03.2017.

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