

JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI
Minutes of Internal Quality Assurance Cell (IQAC) Meetings
2015 - 16

Minutes of the Meeting held on 20th June, 2015

IQAC meeting was held on 20-06-2015 at 2 P.M in the IQAC Room to discuss the following agenda;


Agenda:

1. Organizing Inaugural function.
2. Introducing ILM Classes.

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Mr.M. Bhaskara Rao	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.P.M.Padmalatha	Co-coordinator, Member Secretary

The following points were discussed in the meeting

1. It was decided to college organize inaugural function and the duties were delegated to the staff.
2. It was resolved to introduce Communicative English classes for all the students inviting resource persons from Institute of Language Management (ILM), Bangalore to improve the communication skills of the students.


IQAC Coordinator
J.M.J. College for Women (Autonomous)
TENALI
IQAC Coordinator
Ms.P.M.Padmalatha
Lecturer in Mathematics


Chairperson
Sr.Shiny.K.P.
Principal

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 22nd July, 2015

IQAC meeting was held on 22-07-2015 at 2 P.M in the IQAC Room to discuss the following agenda

Agenda:

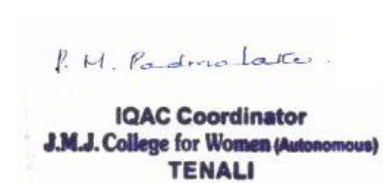
1. Preparing Annual plan
2. Introducing Speak in English programme
3. Instituting Endowment Lectures
4. Organizing Parents Meet
5. Celebrating Independence Day

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Mr.M. Bhaskara Rao	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.P.M.Padmalatha	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. IQAC suggested the departments to prepare annual plan month wise.
2. It was resolved to introduce Speak in English programme by all students especially on every Tuesday and the class leaders are entrusted to monitor the students.

3. It was decided to institute Endowment Lectures by all departments in order to improve the academic quality.
4. It was decided to organize parents meet for all PG students also after the Semester end examinations.
5. It was suggested to celebrate Independence day by the Dept. of Commerce



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Lecturer in Mathematics



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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 20th August, 2015

IQAC meeting was held on 20-08-2015 at 2 P.M in the IQAC Room to discuss the following agenda:

Agenda:

1. Completing the syllabus according to the given schedule
2. Conducting Swatch Bharath programme.
3. Review of departmental activities

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Mr.M. Bhaskara Rao	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.P.M.Padmalatha	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. IQAC reminded the staff to complete the syllabus on time so that students would have sufficient time to study and prepare for the Semester End examinations.

2. It was resolved to conduct **Swatcha Bharat** programme inside the campus and adopted villages by NSS students.
3. It was suggested to visit departments to review the activities carried out by the departments according to the annual plan.

P. M. Padmalatha
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J.M.J. College for Women (Autonomous)
TENALI

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Lecturer in Mathematics

S. Shiny K.P.
Principal
J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

Chairperson
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Principal

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 4th September, 2015

IQAC meeting was held on 04-09-2015 at 2 P.M in the IQAC Room to discuss the following agenda:



Agenda:

1. Organizing Endowment lectures
2. Celebrating Teachers day.
3. Celebrating world Literacy day.
4. Workshop on the benefits of **Smart Boards** in teaching and learning
5. Organizing Inter collegiate paper presentation competition

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Mr.M. Bhaskara Rao	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.P.M.Padmalatha	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was decided to organize Endowment Lectures by all departments as per the schedule.
2. It was suggested to celebrate Teachers Day in a simple manner by all leaders along with Student Welfare Officer.
3. It was suggested to celebrate World Literacy Day by the department of English.
4. IQAC suggested organizing a workshop on Technology in the classroom- the benefits of Smart Boards to enrich the curriculum and make the classroom interesting.
5. It was decided to organize Inter collegiate paper presentation competition by all science departments. IQAC met the student leaders and worked with them in conducting teacher's day & world literacy day.

IQAC Coordinator
Ms.P.M.Padmalatha
Lecturer in Mathematics




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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 30th September, 2015

IQAC meeting was held on 30-09-2015 at 11 A.M in the IQAC Room to discuss the following agenda

Agenda:

1. Organizing Swatch Bharath programme
2. Participation of students in different competitions like sports and cultural and literacy.
3. Guest lectures

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr. Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Mr.M. Bhaskara Rao	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.P.M.Padmalatha	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was decided to organize Swatch Bharath Programmes by NCC & NSS students.
2. IQAC proposed to conduct various cultural competitions for the students to enhance their skills by Cultural Committee and also to motivate the students to participate in Sports to improve their fitness.
3. IQAC suggested organizing Guest Lectures by all departments inviting resource persons from various Universities and reputed institutions.




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J.M.J. College for Women (Autonomous)
TENALI

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Lecturer in Mathematics




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J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 15th October, 2015

IQAC meeting was held on 15-10-2015 at 11 A.M in the IQAC Room to discuss the following agenda


Agenda:

1. Celebrating National Library Week and National Education Day
2. Celebrating Founder's day.

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Mr.M. Bhaskara Rao	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College, Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.P.M.Padmala	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. It was decided to observe National Library Week for a week by Library Committee.
2. It was resolved to celebrate JMJ Society Founder's day on 31st October, 2015 by the Management.



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TENALI

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Lecturer in Mathematics



Principal
J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

Chairperson
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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 2nd November, 2015

IQAC meeting was held on 02-11-2015 at 11 A.M in the IQAC Room to discuss the following agenda


Agenda:

1. Activities of Placement Cell
2. Organizing World Diabetic Day
3. Parent-Teachers meeting.
4. Students' participation in various competitions organized by other institutions.

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1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Mr.M. Bhaskara Rao	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.P.M.Padmalaatha	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. IQAC suggested reviewing of the activities of the Placement Cell by IQAC members and encouraging the Cell to organize Campus Drive in our campus by Infosys BPO Limited, HGS Campus drive, ICICI Bank drive etc to increase the job recruitments.
2. It was decided to organize World Diabetic Day by the dept.of Home Science.
3. IQAC suggested taking feedback from parents during Parent Teacher Meet to improve the quality of the institution.
4. IQAC decided to motivate the students to participate in various competitions conducted by other institutions and allotted members to identify the talents of the students and take them for competitions.



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TENALI

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Lecturer in Mathematics



Principal
J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 622 202

Chairperson
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Principal

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings
Minutes of the Meeting held on 4th December, 2015

IQAC meeting was held on 04-12-2015 at 11 A.M in the IQAC Room to discuss the following agenda;

Agenda:

1. Learn to teach, teach to Learn Programme
2. Province level competitions on The Life of Founder.
3. Workshops

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
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8.	Ms.T.Manjulatha	Senior Faculty, Member
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12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.P.M.Padmalatha	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was decided that every department should conduct Learn to teach, teach to Learn Programme
2. It was resolved to participate in Province level competitions on The Life of Founder by the faculty members.
3. IQAC suggested organizing workshop on various topics that would help the students to understand their subject and improve the knowledge

P. M. Padmalatha
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J.M.J. College for Women (Autonomous)
TENALI
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Principal
J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202
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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 7th January, 2016

IQAC meeting was held on 07-01-2016 at 11 A.M in the IQAC Room to discuss the following agenda:

Agenda:

1. Organizing Field trips
2. Workshop on Human trafficking and tracking
3. Celebrating Republic day
4. Annual day celebrations

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
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14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Ms.P.M.Padmalatha	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. IQAC suggested organizing field trips for all the students by all departments to provide hands on experience to the students.
2. It was decided to organize a workshop on Human trafficking and tracking by Women Empowerment cell.
3. It was resolved to celebrate republic day by the dept. of Mathematics.
4. It was decided to celebrate college Annual Day at the end of February.

P. M. Padmalatha

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TENALI

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Lecturer in Mathematics

Sr. Shiny K.P.
J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

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