

JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI
Minutes of Internal Quality Assurance Cell (IQAC) Meetings
2014 - 15

Minutes of the Meeting held on 18th August, 2014

IQAC Meeting was held on 18.08.2014, at 3.00 P.M in the IQAC Room to discuss the following agenda:


Agenda:


1. Special class for the staff and students on the usage of INFLIBNET
2. Intercollegiate Elocution Competition
3. Preparation and delegating duties for National Seminar
4. Learn to teach - teach to learn Programme
5. Tree Plantation drive by N.S.S
6. Celebration of National Sports Day and Teachers day
7. Inaugural function of Community College
8. Retired Staff Association Meet
9. Organizing Inter-faith Forum
10. Endowment Lectures by all departments

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was resolved in IQAC meeting to strengthen the INFLIBNET, the Dept.of Library Science issues I.D Cards with new technology.
2. It was suggested to conduct Intercollegiate competitions by all departments
3. The duties were delegated to the staff for the conduct of National Seminar.
4. It was proposed to conduct Learn to Teach –Teach to Learn programme in adopted high schools by all departments.
5. It was resolved to organize **Tree Plantation Drive** in the college premises by NSS volunteers
6. It was decided to organize **National Sports Day** by the dept.of Physical Education and Teachers Day by college student representatives.
7. It was decided to conduct inaugural function of Community college 20th of August 2014
8. It was suggested to Institute Retired Staff Association in the college
9. It was decided to organize **Inter Faith Forum** in the College to inculcate religious tolerance
10. It was suggested to organize Endowment Lectures by all departments.


IQAC Coordinator
J.M.J. College for Women (Autonomous)
IQAC Coordinator
Mr.M.Bhaskara Rao,
Lecturer in History


Principal
J.M.J. COLLEGE FOR WOMEN (Autonomous)
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Chairperson
Sr.Shiny.K.P,
Principal

JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI

Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 16th October, 2014

IQAC Meeting was held on 16.10.2014, at 3.00 P.M the IQAC Room to discuss the following agenda:


Agenda:


1. Preparing for Academic Audit
2. Celebration of UNO day and JMJ Society Founder's Day
3. Awareness programme on Disaster Management
4. Proposal for MOUs and Consultancy

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
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10.	Ms.M.Adilakshmi	Senior Faculty, Member
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13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was decided that Academic Audit Formats should be filled by all faculty.
2. It was proposed to celebrate United Nations Organizations Day (UNO) day on 24th October by the department of History.
3. It was decided to celebrate JMJ Society Founder's Day on 31st October by the Management.
4. It was decided to organize a workshop on Disaster Management by the Dept. of Physics
5. It was suggested to have MOUs and linkages for consultancy with various Industries and other educational Institutions by all departments
6. It was decided to organize Heritage Week by the department of History in November
7. It was decided to contribute Rs.32,500/- which was contributed by staff and students for Vizag cyclone Relief Fund.


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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 30th October, 2014

IQAC Meeting was held on 30.10.2014, at 2.00 P.M in the IQAC Room to discuss the following agenda:


Agenda:


1. Review of activities conducted according to the annual plan
2. Observing Plastic Free day
3. Autonomous Governing Board meeting
4. Organizing Study Tours
5. Conducting Parents meet
6. Student Evaluation on the performance of teachers
7. Observation of Library Week from 14th to 18th November

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
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13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was decided that IQAC members would visit the departments to review the activities conducted by every department following the annual plan.
2. It was decided to observe **Plastic Free day** every first Friday of the month to motivate the staff and students to make plastic free campus.
3. It was decided to conduct Autonomous governing Body meeting on 8th November, 2014.
4. It was resolved that long picnic could be organized by the departments only on Saturday and Sunday.
5. It was suggested to organize **Parents Teacher Meet** after declaration of Semester End result by Parent Teacher committee.
6. It was suggested to take feedback on Curriculum and Infrastructure facilities for improving the quality of the education by IQAC.
7. It was resolved to observe **National Library Week** followed by Book Exhibition from 14th to 18th November, 2014.


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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 15th November, 2014

IQAC Meeting was held on 15.11.2014 at 3.00 P.M in the IQAC Room to discuss the following agenda:


Agenda:


1. Implementation of Best practices
2. Visiting orphanage and old age homes
3. Organizing learn to teach and teach to learn programme

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
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14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. It was decided that all the departments should introduce one Best Practice and sent the documentation to IQAC
2. IQAC suggested visiting orphanage and old age homes to show our solidarity with less privileged and to inculcate values in students and staff.
3. It was decided to organize Learn to teach and teach to learn programme in ZP High Schools by our students to impart knowledge and enhance their learning skills.


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JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI

Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 28th November, 2014

IQAC Meeting was held on 28.11.2014, at 2.00 P.M in the IQAC Room to discuss the following agenda:

Agenda:


1. Use of ICT & other innovate method in the classroom
2. Observation of Solidarity day

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College, Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. IQAC members decided to guide the staff to use ICT and other teaching methods in the classroom to make the learning interesting and participative.
2. It was decided to observe of Solidarity Day with sales mela by all departments to educate the poor tribal children at Kondramutla.


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JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI

Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 15th December, 2014

IQAC Meeting was held on 15.12.2014 at 2.00 P.M in the IQAC Room to discuss the following agenda:

Agenda:


1. Encouraging the students to participate in Co-curricular and extracurricular activities
2. Celebrating Cultural Fest
3. Strengthening Cultural Cell

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary, Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
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12.	Dr.G.Srinivasarao, Reader in Physics, AL College ijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. IQAC suggested motivating the students to participate in Cultural events and competitions whenever the departments conducted the programmes to exhibit their talents and improving their skills.
2. It was proposed to organize **cultural fest** before Christmas Holidays by Cultural Committee
3. IQAC suggested strengthening the Cultural Cell by organizing various events by departments and cultural committee in the campus and also encouraging the students to participate in various cultural competitions organized by other institutions.


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IQAC Coordinator
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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 5th January, 2015

IQAC Meeting was held on 05.01.2015 at 2.00 P.M in the IQAC Room to discuss the following agenda:

Agenda:

1. Students Support Activity
2. BOS meetings
3. Alumnae meet

S.No	Members of IQAC	Designation
1.	Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. It was suggested to organize **Earn while You Learn programme** in every department to help the poor students for their education.
2. It was decided to conduct Board of Studies (BOS) meeting by every department and inform the schedule to IQAC.
3. It was proposed to organize Alumnae gathering once in a year preferably in November by Alumnae Committee.


IQAC Coordinator
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Mr.M.Bhaskara Rao, Lecturer in History


Principal
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Chairperson

Sr.Shiny.K.P, Principal

JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI
Minutes of Internal Quality Assurance Cell (IQAC) Meetings
Minutes of the Meeting held on 20th January, 2015

IQAC meeting was held on 20-01-2015 at 2.P.M in the IQAC Room to discuss the following agenda:

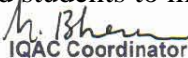
Agenda:


1. Organize Clean and Green Programme

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalaatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary
16.	Ms.M.Esther Shoba(Librarian)	Member

The following points were discussed in the meeting;

1. IQAC suggested organizing **Clean & Green programme** to clean the campus, staff and class rooms on every Saturday last hour by all students under the leadership of NSS & NCC and Supporting staff.
2. It was resolved to inform about cleanliness, duty mindedness and responsibility of the staff and students to maintain cleanliness in the institution in the general assembly and meetings.


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Sr.Shiny.K.P., Principal

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings

Minutes of the Meeting held on 3rd February, 2015

IQAC meeting was held on 03-02-2015 at 2 P.M in the IQAC Room to discuss the following agenda:


Agenda:

1. Alumnae meet
2. Submission of Project Reports to IQAC

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
5.	Ms.M.Aruna	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiah	Senior Faculty, Member
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13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. It was decided to organize Alumnae gathering on 14-02-2015 in the college.
2. It was instructed to submit Project Reports of the departments to IQAC.


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J.M.J. College for Women (Autonomous)

Mr.M.Bhaskara Rao, Lecturer in History


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Sr.Shiny. K.P, Principal

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Minutes of Internal Quality Assurance Cell (IQAC) Meetings
Minutes of the Meeting held on 20th February, 2015

IQAC meeting was held on 20-02-2015 at 2 P.M in the IQAC Room to discuss the following agenda:


Agenda:


1. Organizing Inspire programme

S.No	Members of IQAC	Designation
1.	Dr.Sr.Shiny.K.P	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Amul Mary Vice-Principal	Management Member
4.	Dr.G.Saraswathi Devi	Senior Faculty, Member
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8.	Ms.T.Manjulatha	Senior Faculty, Member
9.	Dr.G.Sudhakaraiyah	Senior Faculty, Member
10.	Ms.M.Adilakshmi	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.K.Sumathi Devi III BSc	Student Representative, Member
15.	Mr.M. Bhaskara Rao	Co-coordinator, Member Secretary
16.	Ms.M.Esther Shoba (Librarian)	Member

The following points were discussed in the meeting:

It was resolved to conduct Inspire Programme by Science departments and they were asked to submit the schedule and entire programme to IQAC.


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