

# **JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI**

## **Minutes of Internal Quality Assurance Cell (IQAC) Meetings**

**2013 - 14**

### **Minutes of the Meeting held on 24<sup>th</sup> July, 2013**

IQAC Meeting was held on 24-07-2013 at 12.30 P.M in the IQAC room to discuss the following agenda;

Agenda:

1. To organize National Seminar by the Department of Zoology, Commerce and Humanities
2. Discussion on applying for Minor and Major Research Projects
3. Proposal to adopt villages for extension activity
4. Progress of conducting remedial classes for slow learners
5. Proposal to conduct Inspire Programme
6. Introducing Yoga Classes for the students

S.No	Members of IQAC	Designation
1.	Dr.Sr.Rosalina G.	Principal, Chair Person
2.	Dr.Sr.Mary Thomas	Management Member
3.	Sr.Shiny K.P, Vice Principal	Management Member
4.	Ms.K.Sailaja	Senior Faculty, Member
5.	Ms.C.M.Anitha	Senior Faculty, Member
6.	Ms.P.M.Padmala	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.K.Prameela	Senior Faculty, Member
9.	Dr.M Sambasivudu	Senior Faculty, Member
10.	Ms.G.Jyothi Olivia	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms. K.Suneetha Devi III B.Sc	Student Representative, Member
15.	Ms.M.Aruna	Co-coordinator, Member Secretary

The following points were discussed in the meeting;

1. The Principal Dr.Sr.Rosalina welcomed the members and emphasized upon improving the quality of the college and producing skilled students to the society.
2. It was decided that the department of Zoology, Humanities and Commerce would organize UGC –National Seminars and proposals should be submitted before 1<sup>st</sup> week of August.
3. It was decided to motivate the staff to apply for Ph.D, Research projects to enhance the research culture in the institution.
4. It was resolved to adopt minimum two villages namely Angalakuduru and Katevaram to do the survey and study their needs and extend our service to the villagers.
5. IQAC asked the departments to submit progress report of the Remedial classes for slow learners after the 1<sup>st</sup> MID examination.
6. It was suggested to organize Inspire Programme by Science departments in the academic year.
7. It was resolved to introduce Yoga classes for the students to increase brain power and concentration.

*M. Aruna.*  
IQAC Coordinator  
J.M.J. College for Women (Autonomous)  
**IQAC Coordinator**  
**Ms.M.Aruna, Lecturer in Zoology**

*Sr. Rosalina*  
Chairperson  
**Dr.Sr.Rosalina G**  
Principal  
**PRINCIPAL**  
J.M.J. College for Women (Autonomous)  
TENALI - 522 202

# JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI

## Minutes of Internal Quality Assurance Cell (IQAC) Meetings

### Minutes of the Meeting held on 18<sup>th</sup> September, 2013

IQAC Meeting was held on 18-09-2013 at 12.30 P.M in the IQAC room to discuss the following agenda:

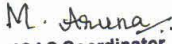
#### Agenda:


1. Proposal for Internship Programme
2. Organizing Campus Drive for placements
3. Arranging Spoken English Classes and innovative teaching learning methods for the staff and students
4. Organizing cultural activities
5. Proposal to organize a workshop on the importance of counseling

S.No	Members of IQAC	Designation
1.	Dr.Sr.Rosalina G.	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Shiny K.P, Vice Principal	Management Member
4.	Ms.K.Sailaja	Senior Faculty, Member
5.	Ms.C.M.Anitha	Senior Faculty, Member
6.	Ms.P.M.Padmalatha	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.K.Prameela	Senior Faculty, Member
9.	Dr.M Sambasivudu	Senior Faculty, Member
10.	Ms.G.Jyothi Olivia	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.G.Hareesha III B.Sc	Student Representative, Member
15.	Ms.M.Aruna	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. *It was resolved to introduce internship program* for the Final Degree and M.Com students from November onwards to provide professional learning opportunities
2. IQAC members suggested organizing Campus drives in collaboration with various companies in our college campus to provide job opportunities to our students.
3. It was suggested to arrange Spoken English Classes and workshop on innovative teaching learning methods for the staff and students to improve the communication skills.
4. It was decided to organize Cultural Fest in our campus in the 1<sup>st</sup> week of October.
5. It was proposed to organize a workshop on Counselling in Educational Institutions by Mr. Samson Gandhi, the chief facilitator from Hyderabad on 29<sup>th</sup> and 30<sup>th</sup> of September, 2013.
6. It was suggested to motivate the students in every class to wear ID and Uniform regularly and also instruct the students to bring letter from their parents stating the reason for their absent in the class.

  
IQAC Coordinator  
J.M.J. College for Women (Autonomous)  
**IQAC Coordinator**  
Ms.M.Aruna, Lecturer in Zoology

  
Chairperson  
Dr.Sr.Rosalina G  
Principal  
**PRINCIPAL**  
J.M.J. College for Women (Autonomous)  
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# **JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI**

## **Minutes of Internal Quality Assurance Cell (IQAC) Meetings**

### **Minutes of the Meeting held on 27<sup>th</sup> November, 2013**

IQAC Meeting was held on 27-11-2013 at 12.30 P.M in the IQAC room to discuss the following agenda:

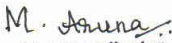
#### **Agenda:**


1. Discussion on activities to be conducted by the departments
2. Evaluation on teacher's performance by Students
3. Organizing Blood Donation Camp and National Sports Day
4. Celebrating International day for the elderly by Alumnae
5. 5. Observing A.P formation day and National integration day
6. Follow up discussion on Internship
7. Organizing Campus interviews
8. Discussion on commencement of e-learning Classes

<b>S.No</b>	<b>Members of IQAC</b>	<b>Designation</b>
1.	Dr.Sr.Rosalina G.	Principal, Chair Person
2.	Rev.Sr.Stella Maris	Management Member
3.	Sr.Shiny K.P, Vice Principal	Management Member
4.	Ms.K.Sailaja	Senior Faculty, Member
5.	Ms.C.M.Anitha	Senior Faculty, Member
6.	Ms.P.M.Padmala	Senior Faculty, Member
7.	Ms.K.Nirguna	Senior Faculty, Member
8.	Ms.K.Prameela	Senior Faculty, Member
9.	Dr.M Sambasivudu	Senior Faculty, Member
10.	Ms.G.Jyothi Olivia	Senior Faculty, Member
11.	Ms.K.Anthony Mary	Senior Administrative Officer, Member
12.	Dr.G.Srinivasarao, Reader in Physics, AL College Vijayawada	External Expert, Member
13.	Prof.G.Krupachari, Rtd. HoD of Telugu	External Expert from local, Member
14.	Ms.G.Harisha III B.Sc III B.Sc	Student Representative, Member
15.	Ms.M.Aruna	Co-coordinator, Member Secretary

The following points were discussed in the meeting:

1. It was decided that Cultural Meet will take place after Pongal holidays
2. It was resolved to organize School activity by every department and the programme should be submitted to IQAC before a week.
3. It was decided to assess teachers' performance by the students and the IQAC would analyze the feedback and plan for the measures to be taken to improve the quality of teaching and learning.
4. It was decided to organize National Sports Day after the Republic day Celebrations
5. It was suggested to celebrate International day for the elderly by Alumnae Committee
6. It was decided to motivate the students to contribute one rupee per month by every student to help the poor and needy in our neighboring community.
7. It was informed that each department must have follow up internship programme for the welfare of the students.
8. It was suggested that the IQAC members would look into the activities done by the departments and Committees every 3 months.
9. It was resolved to organize a workshop on e-content for the staff from **30<sup>th</sup> November to 6<sup>th</sup> December, 2013** to develop e-content lessons for the students.
10. It was decided to organize Campus Drive in our college campus by various companies.

  
IQAC Coordinator  
J.M.J. College for Women (Autonomous)  
**IQAC Coordinator**  
Ms. M. Aruna, Lecturer in Zoology

  
Chairperson  
Dr.Sr.Rosalina G  
Principal  
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